

# Entertainment Explosion Inc.

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## Wedding Reception Planner

### Contact Information

Bride's Name:

Groom's Name:

Phone:

Phone:

Wedding Date:

Entertainment start time:

Entertainment end time:

### Location Information

Name/address of establishment:

Contact Name:

Phone:

Primary room name/location:

Floor:

Would you like music provided in other rooms (cocktail hour)?

Directions to Reception:

### General Information

Number of guests:

Adults:

Children:

Long Distance Guests: (should they be acknowledged)

Number of Courses to be served:

A. Family Introductions: (will they be seated or walking in)

The Grandparents of the Bride:

The Grandparents of the Groom:

The Parents of the Bride:  
(are they the host & hostess of the evening?)

The Parents of the Groom:

B. The Bridal Party

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Flower Girl:

Ring Bearer:

Maid/Matron of Honor:

Best Man:

Guests of Honor: (as you would like to be introduced)

C. First Dance as Husband and Wife:

“\_\_\_\_\_”(song) by \_\_\_\_\_(artist)

Would you like to invite the Bridal party/entire party to join in?

D. Dances with Parents:

Bride with Father: “\_\_\_\_\_”(song) by \_\_\_\_\_(artist)

Groom with Mother: “\_\_\_\_\_”(song) by \_\_\_\_\_(artist)

E. Blessing (Invocation):

F. Proposal of Toast to Bride and Groom:

Toast to be Given by:

